

Adult Learning Facilitator Volunteer Position Description

Position Summary: Adult Learning Facilitators schedule and conduct training sessions for adult volunteers throughout the year, using outlines and materials developed and available from GSWISE and GSUSA. Facilitators are up-to-date on program materials for girls and adults, familiar with policies and procedures of the council, and knowledgeable regarding resources and properties available throughout the council.

Term of Appointment: Adult Learning Facilitators are appointed on a yearly basis by the Volunteer Development Manager.

Benefits to the Volunteer:

Marketable Skills:

- Leadership
- Public speaking
- Training expertise
- Organizational/Time Management

Personal Enrichment:

- Foster a greater understanding in the beliefs of the Girl Scout movement
- Develop a network with people who share the same interests
- Participate in a national and international organization
- Discover outlets for creative expression
- Fulfill a desire to be helpful and make a difference in the lives of girls and adults

Reports to: Volunteer Development Manager; Volunteer Regional Team Manager

Supported by: Volunteer Development Manager; Volunteer Regional Team Manager, Service Area Team members and Director of Adult Learning

Responsibilities:

- 1. Participate in initial adult learning facilitator training
- 2. Attend one or more facilitator enrichment updates during each year
- 3. Select a specific grade level, outdoor skills, or other designated team of facilitators (may be more than one)
- 4. Attend regional team meetings and participate in the work of the regional team as deemed necessary by that team and the Volunteer Development Manager
- 5. Participate in setting and accomplishing goals of her/his regional team and the entire GSWISE adult learning facilitator team as a whole
- 6. Conduct at least three adult learning opportunities for GSWISE volunteers during the year.
- 7. Participate in at least one large training event during the year
- 8. Promote adult learning opportunities as a necessary and positive aspect of Girl Scouting for adults and girls and maintain training standards set by the adult leaning facilitators, GSWISE, and GSUSA
- 9. Register as a member of GSUSA and complete appropriate volunteer position paperwork on a yearly basis or as required by GSWISE
- 10. Have fun!

Core Competencies:

- 1. **Girl Focus:** Helps girls set realistic, clearly defined goals/objectives to experience the Girl Scout Leadership experience and achieve outcomes via Discover, Connect, and Take Action.
- 2. Adaptability: Adjusts and modifies own behavior, and remains flexible and tolerant in response to changing situations and environments.
- 3. Fostering Diversity: Understands differences and embraces differences.
- 4. **Oral Communication:** Expresses ideas clearly and concisely. Knowledge of the contemporary Girl Scout Program.
- 5. Personal Integrity: Demonstrates honesty, credibility, and dependability.